

Household Questionnaire modules for the Women's Empowerment in Agriculture Index

Example Questionnaire for Uganda: International Food Policy Research Institute (IFPRI)

NOTE: This instrument is the same version as the original household questionnaire included in the second Women's Empowerment in Agriculture pilot survey for Uganda. This information can be used in conjunction with the Individual level questionnaire to construct and validate the index. Note that this instrument must be adapted for country context including translations into local languages when appropriate.

MODULE A. HOUSEHOLD IDENTIFICATION

Household Identification	Code	Interview details	Code																															
A01. Household Identification:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	A13. Start time of interview (hh:mm)	<input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/>																															
A02. Listing number:	<input type="text"/> <input type="text"/> <input type="text"/>	A14. End time of interview (hh:mm)	<input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/>																															
A03. Village (LC1):	<input type="text"/> <input type="text"/>	A15. Name/code of enumerator:	<input type="text"/> <input type="text"/>																															
A04. Parish: (LC 2)	<input type="text"/> <input type="text"/>	A16. Date of first visit (dd/mm/yyyy):	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> 2014																															
A05. Sub-county (LC 3)	<input type="text"/> <input type="text"/>	A17. Date of second visit (dd/mm/yyyy):	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> 2014																															
A06. District	<input type="text"/>	A18. Reason for second visit:																																
A07. Name of primary respondent (code from roster in Section B): Surname, Religious:	<input type="text"/> <input type="text"/>	A19. Name/code of supervisor:	<input type="text"/>																															
A08. Type of household: 1 = Male and female adult, 2 = Female adult only	<input type="text"/>	A20. Final outcome of interview (enter code)	<input type="text"/>																															
A09. Main religion of household (enter code)	<input type="text"/>	xx. Signature of supervisor:																																
A10. Main language of the household (enter code):	<input type="text"/>	A22. Name/code of data entry operator:	<input type="text"/> <input type="text"/>																															
A11. Main ethnic group of the household (enter code)	<input type="text"/>	A23. Date of data entry:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> 2014																															
A12. Cell phone number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">DISTRICT</th> <th style="width: 25%;">ETHNIC</th> <th style="width: 25%;">RELIGION</th> <th style="width: 25%;">OUTCOME OF INTERVIEW</th> </tr> </thead> <tbody> <tr> <td>Amuru.....1</td> <td>Acholi.....1</td> <td>Muslim.....1</td> <td>Completed.....1</td> </tr> <tr> <td>Kole.....2</td> <td>Langi.....2</td> <td>Hindu.....2</td> <td>Incomplete.....2</td> </tr> <tr> <td>Luwero.....3</td> <td>Muganda.....3</td> <td>Christian-Protestant... 3</td> <td>Absent.....3</td> </tr> <tr> <td>Iganga.....4</td> <td>Musoga.....4</td> <td>Christian-Catholic.....4</td> <td>Refused.....4</td> </tr> <tr> <td>Masaka.....5</td> <td>Others (specify).....5</td> <td>Christian-Pentecostal.. 5</td> <td>Could not locate.....5</td> </tr> <tr> <td></td> <td></td> <td>Sevent Day Adventist.. 6</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Other (specify).....9</td> <td></td> </tr> </tbody> </table>	DISTRICT	ETHNIC	RELIGION	OUTCOME OF INTERVIEW	Amuru.....1	Acholi.....1	Muslim.....1	Completed.....1	Kole.....2	Langi.....2	Hindu.....2	Incomplete.....2	Luwero.....3	Muganda.....3	Christian-Protestant... 3	Absent.....3	Iganga.....4	Musoga.....4	Christian-Catholic.....4	Refused.....4	Masaka.....5	Others (specify).....5	Christian-Pentecostal.. 5	Could not locate.....5			Sevent Day Adventist.. 6				Other (specify).....9	
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Informed Consent for Women's Empowerment in Agriculture Index (REQUIRED)

Informed Consent: Before beginning the interview, it is necessary to introduce the household to the survey and obtain their consent to participate. Make it clear to them that their participation in the survey is voluntary. Please read the following statement in the language of interview:

Thank you for the opportunity to speak with you. We are a research team from Associates Research Uganda Limited working in collaboration with International Food Policy Research Institute. We are conducting a survey to learn about agriculture, food security and wellbeing of households in this area. You have been selected to participate in an interview which includes questions on topics such as your family background, dwelling characteristics, asset ownership and income earning activities. The survey includes both a section to be asked about the household generally, in addition to sections which will be asked to a primary adult male and female in your household if applicable. These questions in total will take approximately 2 hours to complete and your participation is entirely voluntary. If you agree to participate, you can choose to stop at any time or to skip any questions you do not want to answer. Your answers will be completely confidential; we will not share information that identifies you with anyone. After entering the questionnaire into a data base, we will destroy all information such as your name which will link these responses to you.

We will also interview other households in your community and in other parts of Uganda. After we collect all the information we will use the data to make a study about how various programs can be most helpful to the people in this area. Do you have any questions about the study or what I have said? If in the future you have any questions regarding study and the interview, or concerns or complaints we welcome you to contact XXXX, by calling XXXX. We will leave one copy of this form for you so that you will have record of this contact information and about the study.

Please ask the participants (male and female) if they consent to the participation in the study (check one box):

Participant 1:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Participant 2:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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I _____, the enumerator responsible for the interview taking place on _____, 2014 certify that I have read the above statement to the participant and they have consented to the interview. I pledge to conduct this interview as indicated on instructions and inform my supervisor of any problems encountered during the interview process.

If the household does not give consent to all of the data collection, stop the interview and inform your team leader. Team leaders will discuss the reason for this refusal and decide whether a partial data collection is possible for this household.

Consent form approved by IFPRI IRB in XX XX XXXX and by UNCST on XX XX XXXX.

Informed Consent for Women's Empowerment in Agriculture Index

DUPLICATE: Enumerator: Tear out this page, and leave it with the household.

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LISTING OF SURVEY MODULES

HOUSEHOLD LEVEL QUESTIONNAIRE		INDIVIDUAL LEVEL QUESTIONNAIRE (WEAI)	
Module A	HOUSEHOLD IDENTIFICATION	Module G1	INDIVIDUAL IDENTIFICATION
Module B	HOUSEHOLD LISTING AND DEMOGRAPHICS	Module G2	Role in household decision-making
Module C	DWELLING CHARACTERISTICS	Module G3	Access to productive capital
Module D	EMPLOYMENT AND LABOR FORCE ACTIVITIES	Module G3	Access to credit
Module E	LAND AND AGRICULTURE	Module G4	Motivation for decision-making
Module H	CONSUMPTION AND CONSUMPTION HABITS	Module G5	Time allocation
		Module G6	Leadership and influence in the community

DEFINITION OF HOUSEHOLD AND RESPONDENTS (REQUIRED)

A **household** is a group of people who live together and take food from the “same pot.” In our survey, a household member is someone who has lived in the household at least 6 months, and at least half of the week in each week in those months. Even those persons who are not blood relations (such as servants, lodgers, or agricultural laborers) are members of the household if they have stayed in the household at least 3 months of the past 6 months and take food from the “same pot.” If someone stays in the same household but does not bear any costs for food or does not take food from the same pot, they are not considered household members. For example, if two brothers stay in the same house with their families but they do not share food costs and they cook separately, then they are considered two separate households. Generally, if one person stays more than 3 months out of the last 6 months outside the household, they are not considered household members. We do not include them even if other household members consider them as household members.

Exceptions to these rules should be made for:

Consider as household member:

- A newborn child less than 3 months old.
- Someone who has joined the household through marriage less than 3 months ago.
- Servants, lodgers, and agricultural laborers currently in the household and will be staying in the household for a longer period but arrived less than 3 months ago.

Do not consider as household member:

- A person who died very recently though stayed more than 3 months in last 6 months.
- Someone who has left the household through marriage less than 3 months ago.
- Servants, lodgers, and agricultural laborers who stayed more than 3 months in last 6 months but left permanently.

This definition of the household is very important. The criteria could be different from other studies you may be familiar with, but you should keep in mind that you should not include those people who do not meet these criteria. Please discuss any questions with your supervisor.

The **primary and secondary respondents** are those which are self identified as the primary members responsible for the decision making, both social and economic, within the household. They are usually husband and wife, however can also be another member as long as there is one male and one female aged 18 and over. It may also be the case that there is only a primary respondent if that person is a female and there is no adult male present in the household.

MODULE B. HOUSEHOLD LISTING AND DEMOGRAPHICS (REQUIRED). *Enumerator: Ask these questions about all household members. The respondent should be the one most knowledgeable about the age, completed education, and other characteristics of household members.*

Respondent

First, we would like to ask you about each member of your household. Please list the names of everyone considered to be a member of this household, starting with the primary respondent.

I D C O D E	Name of household member? [start with primary respondent, continue with the secondary respondent, and other members in descending order of age]	What is [NAME's] sex? 1 = M 2 = F	What is [NAME's] relationship to the primary respondent? CODE 1	What is [NAME's] age? (in complete years)	What is [NAME's] marital status? CODE 2	Can [NAME] read and write? CODE 3	Is [NAME] currently attending school? 1 = Yes 2 = No	What is the highest level of education completed by [NAME]? CODE 4
	B01	B02	B03	B04	B05	B06	B07	B08
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Code 1 (B03) Relationship to primary respondent		Code 2: (B05) Civil Status	Code 3 (B06): Literacy	Code 4: (B08) Education level	
Primary respondent.....1	Nephew/niece of spouse.....9	Single/never married.....1	Cannot read and write.....1	Less than P1 (or no school).....0	Senior Secondary 3.....10
Spouse.....2	Cousin of primary respondent..10	Divorced.....2	Can sign (write) only.....2	Primary level 1.....1	Senior Secondary 4.....11
Son/daughter.....3	Brother/sister-in-law.....11	Separated.....3	Can read only.....3	Primary level 2.....2	Tertiary after O-level.....12
Son/daughter-in-law.....4	Mother/father-in-law.....12	Widowed.....4	Can read and write4	Primary level 3.....3	Secondary 5.....13
Grandson/granddaughter5	Cousin of primary respondent's spouse13	Customary marriage, monogamous.....5		Primary level 4.....4	Secondary 6.....14
Mother/Father.....6	Other relative.....14	Customary marriage, polygamous.....6		Primary level 5.....5	Diploma/ Univeristy degree or above.....15
Brother/sister.....7	Maid.....15	Religious marriage, monogamous.....7		Primary level 6.....6	Technical or vocational.....16
Nephew/niece.....8	Other relationship (specify).....16	Religious marriage, polygamous.....8		Primary level 7.....7	Adult literacy only (no formal education).....17
		Civil marriage, monogamous.....9		Senior Secondary 1.....8	Koranic/religious only (no formal education)...18
		Civil marriage, polygamous.....10		Senior Secondary 2.....9	Don't know.....97
		Cohabiting, single partner.....11			
		Cohabiting, multiple partners.....12			
		Not applicable.....98			

MODULE D. EMPLOYMENT AND LABOR FORCE ACTIVITIES;
Enumerator: Ask these questions about all household members over the age of 5. The respondent should be the one most knowledgeable about the employment activities of household members.

Respondent ID:

I D C O D E	Name (First)	What was the employment status of [NAME] in the past 7 days?	What is [NAME]'s primary occupation in terms of how much time you spend?	What is [NAME]'s secondary occupation in terms of how much time you spend?
		(Code 1)		
		if 5-11 >> next member	(Code 4)	(Code 4)
		D01	D04	D08
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Employment Status Codes for Module D:

Code 1: Employment status	Code 4: Main Occupation		
Worked for pay (salary, wage, self-employed: see code 5 categories).....1	Wage labor	Driver /Boda boda.....25	Trader
Worked without pay (apprentice, family business, agriculture own land)2	Agricultural day labor.....1	Tailor/seamstress26	Small trader (roadside stand or stall)..... 51
Did not work but have a job.....3	Factory worker.....2	Potter/brickmaker27	Medium trader (shop or small store).....52
Did not work but looked for a job.....4	Transport worker (e.g. bus/truck helper).3	Blacksmith28	Large trader (large shop or whole sale)...53
Did not work because:	Earth work labor4	Welder29	
Only studied (student).....5	Construction labor5	Hair cutter30	Farming
Too young (not student).....6	Sweeper.....6	Cobbler31	Working own farm (crop production).....54
Too old/retired.....7	Scavenger7	Clothes washer32	Share cropper (crop production).....55
Home/household work (incl live-in servant).....8	Tea garden worker8	Repairman (appliances)33	Fish farming/fish pond56
Disabled/invalid.....9	Apprentice.....9	Carpenter.....34	Raising poultry.....57
Don't need to.....10	Other Wage labour10	Mason35	Raising livestock.....58
Other (specify).....11	Salaried worker	Contractor.....36	
	Government/ parastatal11	Doctor/Engineer.....37	<i>Other self-employed (specify).....59</i>
	Private enterprise (e.g. sales person, manager)12	Herbal doctor38	<i>No primary or</i>
	House maid.....13	Lawyer/deed writer/39	<i>secondaryoccupation.....98</i>
	Teacher (Primary school)14	House tutor40	
	Teacher (High school)15	Religious leader (Imam/ Muazzem/ Paster)41	
	Teacher (College/university).....16	Plumber42	
	NGO worker.....17	Electrician43	
	Other salaried worker18	Mechanic (vehicles/bike)44	
	Self-employment	Midwife.....45	
	Milk collector19	Beggar46	
	Feed supplier.....20	Production	
	Animal Breeder.....21	Food Processing.....47	
	Veterinary doctor22	Brewer/alcohol processing.....48	
	Para veterinary doctor23	Handicrafts.....49	
	Fisherman.....24	Other small industry.....50	

MODULE C. DWELLING CHARACTERISTICS; Respondent ID:

C01. ENUMERATOR: OBSERVE (DO NOT ASK) Roof top material (outer covering): (Code 1)		C10. What is the main source of water for general use of the household? (Code 6)	
C02. ENUMERATOR: OBSERVE (DO NOT ASK) Floor material: (Code 2)		C14. Does this dwelling have access to electricity? 1=Yes ; 2=No	
C03. ENUMERATOR: OBSERVE (DO NOT ASK) State of the dwelling: (Code 3)			
C06. How many rooms are there in this dwelling? (Do not consider bathrooms, hallways, garage, cellar for example)		C16. What is the main source of cooking fuel for this household? (Code 9)	
C07. How many rooms are used exclusively for sleeping?			
C08. What is the main type of toilets your household uses? (Code 5)			

Code 1: (C01) Type of roof	Code 2: (C02) Type of floor	Code 3: (C03) State of dwelling	Code 4: (C05) Ownership	Code 5: (C08) Type of toilet
Tile1 Wood.....2 Corrugated metal.....3 Plastic sheeting.....4 Thatched/vegetable matter/sticks...5 Mud/cow dung.....6 Other, specify.....7	Earth/mud.....1 Concrete/flag stone/cement.....2 Tile/bricks.....3 Wood.....4 Other, specify.....5	In excellent repair, no sign of wear.....1 In good shape, some minor wear-and-tear or damage.....2 In moderate condition, some damage and moderate wear-and-tear.....3 In poor shape, much damage.....4 In very bad shape.....5	Rented.....1 Owned.....2 Borrowed (no payment).....3 Other, specify.....4	Flush, shared.....1 Flush, private.....2 Ventilated improved pit latrine (VIP).....3 Pit latrine.....4 Community toilet.....5 Pan / bucket.....6 No toilet.....7 Other, specify.....8
Code 6: (C10/C12) Water source	Code 9: (C16) Cooking fuel			
Piped into dwelling1 Piped into plot/yard.....2 Public tap (someone else's private tap).....3 Tubewell/borehole.....4 Protected dug well.....5 Protected spring.....6 Rain water collection7 Unprotected dug well/springs8 River/ponds/streams9 Tankers-truck/vendor10 Bottled water11 Other, specify12	Electricity1 Piped or liquid propane gas (biogas).....2 Kerosene.....3 Charcoal.....4 Firewood.....5 Animal dung.....6 Agricultural crop residue.....7 Other, specify.....8			

MODULE E. LAND AND AGRICULTURE *Enumerator: Ask this section to the member with most knowledge about household land and agriculture. Respondent ID:*

READ: Now I am going to ask you a series of questions about the land your household lives on, uses for productive purposes-- that is leases or sharecrops, owns or rents out. I would like you to consider not only the land your household uses now, but also the land your household may have used during the last growing season. Please start with the piece of land closest to your residence and move to the piece furthest from your residence. . By piece of land, I mean one continuous piece, which is used predominantly for the same purpose and managed by the same person or group of people. Include the homestead and home garden production.

Piece No.	What is the piece name?	What is the area of [PIECE]?		What is the tenure status of the [PIECE]?	Who owns [PIECE]?			Whose name is on the title or other document of [PIECE]?			What is the land ownership status of [PIECE]?	If you made any improvements on [PIECE] (such as irrigation, building structures, etc) in the last 12 months, who made the decision to make the improvement?			If you were to buy a similar plot as [PIECE] today, how much would you pay (counting all improvements)?	What was the main use of [PIECE] during the last growing season?
		a. Area	b. Unit	Code 2 ↓	Code 4 ↓			Code 4 ↓			Code 3 ↓	Code 4 ↓			UGX	Code 5 ↓
ID	Piece Name	E01a	E01b	E02	E03a	E03b	E03c	E04a	E04b	E04c	E05	E06a	E06b	E06c	E07	E08
1																
2																
3																
4																
5																
6																
7																
8																

CODE 1: UNIT	CODE 2: Tenure Status	CODE 3: Land ownership	CODE 4: Decision making	CODE 5: Use status
Hectares 1	Government/state land 1	Owner operated 1	List up to three household IDs with the primary decision maker listed first	Agriculture/crop production 1
Square meters 2	Customary 2	Borrowed (cash) 2		Grazing for livestock 2
Acres 3	Freehold 3	Sharecropped in 3		Homestead/ house plot 3
Square feet 4	Leasehold 4	Borrowed (no payment) 4	Household jointly 29	Bush 4
Conversion factors:	Mailo 5	Rented out (cash) 5	Outside household male 30	Commercial/non ag enterprise 5
1 hectare = 2.47 acres	Other (specify) 6	Sharecropped out 6	Outside household female 31	Fallow 6
1 meter sq = 0.000245 acres	Don't know 97	Lending out (no payment) 7	Government or other institution 32	Other (specify) 7
1 foot = 0.30 meters		Kibanja 8	Clan/family (outside household) 33	
1 yard = 0.91 meters		Other (specify) 9	Don't know 97	
1 km = 0.62 miles			Not applicable/decision not made 98	
1 ataka/katala/omwigo = 10 ft				

MODULE H: CONSUMPTION AND CONSUMPTION HABITS *Enumerator: Ask this section to the female head/spouse or member who has the most knowledge on food preparation.*
*(This section should be administered to **women only**, ask at the end of the individual WEAI)*

Respondent ID:

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Question		Code	Response
H01	In the past 4 weeks was there ever no food to eat of any kind in your house because of lack of resources to get food?	1 = Yes 2 = No (if No >>H03)	
H02	How often did this happen in the past 4 weeks?	1 = Rarely (1-2 times) 2 = Sometimes (3-10 times) 3 = Often (> 10 times)	
H03	In the past 4 weeks did you or any household member go to sleep at night hungry because there was not enough food?	1 = Yes 2 = No (if No >>H05)	
H04	How often did this happen in the past 4 weeks?	1 = Rarely (1-2 times) 2 = Sometimes (3-10 times) 3 = Often (> 10 times)	
H05	In the past 4 weeks did you or any household member go a whole day and night without eating anything at all because there was not enough food?	1 = Yes 2 = No (if No >>H07)	
H06	How often did this happen in the past 4 weeks?	1 = Rarely (1-2 times) 2 = Sometimes (3-10 times) 3 = Often (> 10 times)	

Enumerator: Explain to the respondent(s) that this part of the questionnaire is over and that you will now administer the WEAI questionnaire to the primary and secondary household respondents from the roster (Module B).